

July 25, 2017

Dear EPA FOIA Administrator:

(1) Please email the following records if possible:

We are requesting any records pertaining to the property located at 226 Dover Road in Glen Burnie, Maryland involving health related environmental incidents that may be on file with the United States Environmental Protection Agency. Tetra Tech, Inc. (Tetra Tech) is conducting a Phase I Environmental Site Assessment (ESA) at the above-mentioned property. This investigation is being conducted in order to identify evidence of any recognized environmental conditions (REC) that may have an adverse environmental impact upon the subject property. These could include spills of hazardous chemicals, complaints of asbestos, or reports of chemical odors or fumes, for example.

- (2) Please advise me of the appropriate time during normal business hours for inspecting the following records prior to obtaining copies, if the records cannot be made available electronically.
- (3) If all the requested records cannot be emailed to me, please inform me by email of the portions that can be emailed and advise me of the cost for reproducing the remainder of the records requested (\$0.25 per page or actual cost of reproduction).
- (4) If the requested records cannot be emailed to me due to the volume of records identified in response to my request, please advise me of the actual cost of copying all the records onto a CD, floppy disk, or flash drive.
- (5) If my request is too broad or does not reasonably describe the records, please contact me via email so that I may clarify my request, and when appropriate inform me of the manner in which records are filed, retrieved or generated.

If it is necessary to modify my request, and an email response is not preferred, please contact Matthew Adelson at the telephone number: 973.630.8034.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name, address, and email address of the person or body to whom an appeal should be directed.

Thank you in advance for spending the time on this matter.



Matthew Adelson
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